

DATE: September 15, 2020

KIND OF MEETING: Regular/ Zoom

MEMBERS PRESENT: Mark Bristol, Stephanie Randall, Joel Sanford, Amy Dlugos, Brian Robbins (entered at 6:10)

OTHERS PRESENT: Kory Bay, Superintendent, Erin Peck, 6-12 Principal, Penny Kephart, PK-5 Principal, Roxanne Elward, District Clerk, Jeremy Smith, External Auditor w/ BWB, Jeff Herrick, Teacher Representative, Stephanie Overbeck, Teacher Representative, Cody Delles, Avoca/Prattsburgh Athletic Director

CALL TO ORDER: President Dlugos called the audit committee meeting to order at 6:07 p.m.

-Jeremey Smith with BWB of Olean, NY presented the financial information resulting from the 2019-20 school year. The audit went very smoothly and the findings were appropriate.

AUDIT REPORT ACCEPTANCE: Stephanie Randall made a motion, seconded by Brian Robbins that the audit committee accept the external audit report for financial activity during the 2019-2020 fiscal school year and that the report be recommended for approval by the full Board of Education. Motion was carried by all members present.

ADJOURNMENT: Stephanie Randall made a motion, seconded by Brian Robbins that the Board adjourn the Audit Committee meeting at 6:34 p.m. Motion was carried by all members present.

CALL TO ORDER: President Dlugos called the regular meeting to order at 6:34 p.m.

President Dlugos, in accordance with New York State Fire Code regulations, read the public notice regarding fire exits and the leaving of the room 302 should an emergency occur during the meeting.

The pledge to the flag was given.

REGULAR MEETING:

APPROVAL OF RECOMMENDED ACTIONS: Brian Robbins made a motion, seconded by Stephanie Randall that the Board approve the following recommended actions:

- Minutes of the regular board meeting held on August 18, 2020
- Claims Auditor's Report for the month of September 2020
- Statement of Accounts and Budgetary Transfer Report for the month of August 2020

Motion was carried by all members present.

ADMINISTRATIVE REPORTS:

Mrs. Kephart reviewed her PK-5 Principal's Report

Mrs. Peck reviewed her 6-12 Principal's Report

Mr. Bay reviewed his Superintendent's Report

DISCUSSION:

- Athletics

Cody Delles, Prattsburgh/Avoca Athletic Director, spoke about the Covid rules for fall sports starting September 21st. Athletes will be required to wear masks the entire time for games and practices. No spectators will be allowed to attend the contests

- Audit Committee Recommendation to accept the 2018-19 External Audit Report
- New Policy Updates
- Construction Manager RFP
- Budget Updates
- Tax Certiorari Reserve

RECOMMENDATIONS:

EXTERNAL AUDIT REPORT: Brian Robbins made a motion, seconded by Stephanie Randall that the Board accept the 2019-2020 external audit report. Motion was carried by all members present.

POLICY 1ST READING: Stephanie Randall made a motion, seconded by Brian Robbins that the Board approve the first reading of the following policies: Remote Learning, Remote Working, and Extraordinary Circumstances. Motion was carried by all members present.

FALL SPORTS SEASON: Stephanie Randall made a motion, seconded by Mark Bristol that the Board hereby approves the start of the fall sports season at Prattsburgh Central School on Monday, September 21st and directs the Superintendent to implement the guidance received from the New York State Public High School Athletic Association "Return to Interscholastic Athletics" document dated September 4, 2020, along with any future updates and revisions. In any case where the guidance from the NYSPHSAA document differs from guidance of the Office of Steuben County Public Health, the Office of Steuben County Public Health will be followed. Motion was carried by all members present.

TAX CERTIORARI RESERVE: Mark Bristol made a motion, seconded by Stephanie Randall that the Board approves moving the entire Tax Certiorari Reserve Fund amount, \$37,898.13 to the unreserved fund balance. Motion was carried by all members present.

EXECUTIVE SESSION: Stephanie Randall made a motion, seconded by Mark Bristol that the Board goes into Executive Session at 7:27 p.m. for CSE Recommendations, Personnel (substitutes, appointments, student teachers, long term substitute), Cleaning/Custodial Plan, Tennis Coach, and Technology Coordination . Motion carried by all members present.

Brian Robbins made a motion, seconded by Joel Sanford that the Board comes out of Executive Session at 8:12 p.m. Motion carried by all members present.

President Dlugos asked if there was any more discussion needed.

OTHER RECOMMENDATIONS:

RECOMMENDATION BY THE CSE: Stephanie Randall made a motion seconded by Brian Robbins that the Board has no objections to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations. Motion was carried by all members present.

LONG TERM SUBSTITUTE: Brian Robbins made a motion, seconded by Stephanie Randall that the Board approve Nina Vargas as a long-term substitute for Tad Snaith. Motion was carried by all members present.

SUBSTITUTES: Brian Robbins made a motion, seconded by Mark Bristol that the Board approve the addition of James Campbell to the 20120/21 Substitute Instructional/ Non-Instructional List for custodial needs effective October 1, 2020. Motion was carried by all members present.

VOLUNTEER COACH: Stephanie Randall made a motion, seconded by Brian Robbins that the Board approve Bill Stollery as a volunteer coach for the Fall 2020 tennis season. Motion was approved by all members present.

WAGE INCREASE: Brian Robbins made a motion, seconded by Stephanie Randall that the Board approve an hourly rate increase of \$3.02 for Joe Campbell effective October 1, 2020 due to extra duties being added to his work schedule. Motion was carried by all members present.

APPOINTMENT: Stephanie Randall made a motion, seconded by Mark Bristol that the Board appoint Thomas McDaniels of Hornell, NY as a part time cleaner effective September 16, 2020. Motion was carried by all members present.

APPOINTMENT: Joel Sanford made a motion, seconded by Amy Dlugos that the Board appoint Marisha Tones of Prattsburgh, NY as a part time aide effective September 16, 2020. Motion was carried by all members present.

STUDENT TEACHERS: Stephanie Randall made a motion, seconded by Brian Robbins that the Board approve the following student teachers:

Jamie DeBoover (Keuka College) placed with Jon Carpenter & Brad Burd until 12/9/20.
Kelsey Hall (SUNY Geneseo) placed with Sue Sorensen until 10/23/20.
Gabiella Loewer (SUNY Geneseo) placed with Patty Barkalow until 10/23/20

Arianna DeNault (SUNY Geneseo) placed with Trista Sullivan until 10/23/20
Alex Lazarus-Hall (SUNY Geneseo) placed with Kelly Pinckney until 10/23/20

Motion was carried by all members present.

President Dlugos asked if there was any further discussion before adjourning the meeting.

ADJOURNMENT: Stephanie Randall made a motion, seconded by Mark Bristol that the Board adjourns their regular meeting at 8:22 p.m. Motion carried by all members present.

Roxanne G. Elward
District Clerk