

DATE: April 21, 2021

KIND OF MEETING: Regular & via Zoom

MEMBERS PRESENT: Mark Bristol, Amy Dlugos, Joel Sanford (via phone), Stephanie Randall, Brian Robbins (entered at 6:05)

OTHERS PRESENT: Kory Bay Superintendent; Erin Peck, 6-12 Principal; Penny Kephart, PK-5 Principal, Roxanne Elward, District Clerk

CALL TO ORDER: President Dlugos called the meeting to order at 6:01 p.m.

President Dlugos, in accordance with New York State Fire Code regulations, read the public notice regarding fire exits and the leaving of room 302 should an emergency occur during the meeting.

The pledge to the flag was given.

REGULAR MEETING:

Claims Auditor's Report was reviewed

APPROVAL OF RECOMMENDED ACTIONS: Mark Bristol made a motion, seconded by Stephanie Randall that the Board approve the following recommended actions:

- Minutes of the regular board meeting held on March 16, 2021
- Claims Auditor's Report for the month of April 2021
- Treasurer's report, Statement of Accounts, Budgetary Transfer Report and Outstanding Check Listing for the month of March 2021
- Extra Classroom Activity Fund report for the month March 2021

Motion was carried by all members present.

ADMINISTRATIVE REPORTS:

Mrs. Kephart reviewed her PK-5 Principal's Report

Mrs. Peck reviewed her 6-12 Principal's Report
Athletics: Spring sports have started

Mr. Bay reviewed his Superintendent's Report

DISCUSSION:

- School Budget Information for 2021-2022
- Tax Cap/Tax Levy
- GST BOCES Administrative A Budget
- GST BOCES Board of Education
- Voting Inspectors and Teller
- Use of Facilities
- Cafeteria Bid through GST BOCES

- Inside Cleaning RFP
- New NYS DOH guidance
- School Calendar

OTHER RECOMMENDATIONS:

USE OF FACILITIES: Mark Bristol made a motion, seconded by Stephanie Randall that the Board approve the Use of School Facilities in keeping with District Policies and Procedures for: The Prattsburgh Youth Baseball/Softball League to use the fields pending receipt of insurance. Motion was carried by all members present.

DISTRICT CALENDAR REVISION: Brian Robbins made a motion, seconded by Mark Bristol that the Board approve May 28, 2021 to be added to the 2020-2021 district calendar as an additional day off of faculty and students. Motion was carried by all members present.

USE OF FACILITIES: Stephanie Randall made a motion, seconded by Brian Robbins that the Board approve the Use of School Facilities in keeping with District Policies and Procedures for: The Rumsey United Soccer League to use the soccer fields from June 28, 2021 to August 13, 2021 pending receipt of insurance. Motion was carried by all members present.

AUTHORIZATION TO PRESENT BUDGET TO VOTERS: Mark Bristol made a motion seconded by Stephanie Randall that the following resolution be offered to the public for vote on May 18, 2021:

THAT the Board of Education of the Prattsburgh Central School District be and hereby is authorized to expend the sum set forth in the budget presented to the voters on May 18, 2021 to wit: the sum of \$10,187,414 and to levy the necessary tax therefore.

It is noted that the district WILL NOT exceed the New York State Tax Cap and simple majority will be required for passage. Motion carried by all members present.

VOTE INSPECTORS AND TELLERS: Stephanie Randall made a motion, seconded by Brian Robbins that the Board approve the inspectors and tellers for the budget vote and Board member election on May 18, 2021 as stated in memo #3843-21.

ADOPT RESOLUTION TO DULY APPROVE THE 2021-2022 BOCES ADMINISTRATIVE A BUDGET: Brian Robbins made a motion seconded by Mark Bristol that the Board adopt the resolution to duly approve the 2021-2022 BOCES Administrative Budget in the amount of \$8,655,512. Motion carried by all members present.

CAFETERIA SUPPLY BID: Mark Bristol made a motion, seconded by Brian Robbins that the Board participate in WHEREAS, it is the plan of a number of public school districts in Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, Cafeteria Supplies including the following items on the following dates:

Meat and Grocery – May 26,2021

Equipment – February 16, 2022
Produce- weekly throughout the year
Paper – July 7, 2021, January 19, 2022
Ice Cream – May 4, 2022
Milk – May 4, 2022
Bread – June 1, 2022

WHEREAS, Prattsburgh Central School District is desirous of participation with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS, Prattsburgh Central School District wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bids to the lowest bidder who meets the specifications and reporting the result to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the Prattsburgh Central School District hereby appoints the GST BOCES to represent it in all matters relating above, and

BE IT FURTHER RESOLVED, That the Board of Education of the Prattsburgh Central School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, That the Board of Education of the Prattsburgh Central School District agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decision of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

Motion was carried by all members present.

RECOMMENDATION FOR EXECUTIVE SESSION: Stephanie Randall made a motion, seconded by Brian Robbins that the Board goes into executive session at 7:14 p.m. for CSE recommendations, GST BOCES Board Election, Personnel (Long Term Sub, FMLA, Resignations, Appointments, Substitute, Volunteer Program Assistants, Volunteer Coach, Negotiations, Potential Litigation, Teacher Assignments, Office Staffing), and Inside Cleaning RFP. Motion was carried by all members present.

Brian Robbins made a motion, seconded by Stephanie Randall that the Board comes out of executive session at 8:24 p.m. Motion was carried by all members present.

RECOMMENDATION BY THE CSE: Stephanie Randall made a motion seconded by Amy Dlugos that the Board has no objections to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations. Motion was carried by all members present.

INSIDE CLEANING RFP: Stephanie Randall made a motion, seconded by Brian Robbins that the Board approve the proposal from ACS Facility Services for inside cleaning services from September 1, 2021 to June 30, 2022 at a monthly rate of \$14,313.88 and September 1, 2022 to June 30, 2023 at a monthly rate of \$14,885.52 as per the proposal specifications. Motion was carried by all members present.

RESIGNATION: Mark Bristol made a motion, seconded by Stephanie Randall that the Board accept the resignation of Sylvia Putnam, part time aide, effective April 23, 2021. Motion was carried by all members present.

RESIGNATION: Stephanie Randall made a motion, seconded by Brian Robbins that the Board accept the resignation of Marisha Tones, part time aide, effective May 5, 2021. Motion was carried by all members present.

APPOINTMENT: Mark Bristol made a motion, seconded by Stephanie Randall that the Board appoint Kasandra Campbell as a Part Time Aide effective April 26, 2021. Motion was carried by all members present.

RESIGNATION: Mark Bristol made a motion, seconded by Stephanie Randall that the Board accept the resignation of Brian Fleet as CSE Chairperson effective June 30, 2021.

APPOINTMENT: Stephanie Randall made a motion, seconded by Brian Robbins that the Board appoint Brianna Sick to the position of CSE Chairperson / Technology Specialist effective July 1, 2021. Motion was carried by all members present.

SUBSTITUTE: Mark Bristol made a motion, seconded by Brian Robbins that the Board approve the addition of Olivia Varallo to the 2020-2021 Substitute Instructional/Non-Instructional list pending fingerprint clearance. Motion was carried by all members present.

VOLUNTEER COACH: Stephanie Randall made a motion, seconded by Brian Robbins that the Board approve William Stollery as a volunteer Boys Varsity Tennis Coach for the 2021 spring season. Motion was carried by all members present.

VOLUNTEER PROGRAM ASSISTANTS: Brian Robbins made a motion, seconded by Stephanie Randall that the Board approve the following volunteer program assistants:

Chris Underhill- Softball
Mary Moore- Tennis
John Stilson- Baseball

Motion was carried by all members present.

LONG TERM SUBSTITUTE: Stephanie Randall made a motion, seconded by Brian Robbins that the Board appoint Donna Colvin as a long term substitute for Melinda Ditzell effective April 12, 2021 at a rate of 1/200 of Step 1 according to the current Professional Agreement. Motion was carried by all members present.

LIABILITY RESERVE FUND: Stephanie Randall made a motion, seconded by Mark Bristol that the Board of Education establishes a Liability Reserve Fund in accordance with Education law 1709(8-c) in an amount not to exceed \$300,000. The source of funds in the Liability Reserve Fund shall be such amounts as may be provided by budgetary appropriations and such other funds as may be legally appropriated. Motion was carried by all members present.

ADOPT RESOLUTION TO CAST VOTES FOR VACANCIES ON THE GST BOCES BOARD OF EDUCATION: Stephanie Randall made a motion seconded by Brian Robbins that the Board adopt the resolution to cast votes for (4) three year vacancies (July 1, 2021- June 30, 2024) on the GST BOCES Board of Education and that the Prattsburgh Central School District Board of Education casts one vote each for each of the following candidates:

Kathleen Hagenbuch, Campbell, NY
Alice Learn, Horseheads, NY

(5)- MB,SR,AD,JS,BR
(5)- MB,SR,AD,JS,BR

Motion carried by all members present.

President Dlugos asked if there was any more discussion needed.

ADJOURNMENT: Stephanie Randall made a motion, seconded by Brian Robbins that the Board adjourn their regular meeting at 8:31 p.m. Motion carried by all members present.

Roxanne Elward
District Clerk