

September 11, 2020

The following is an **Audit Committee** meeting to be held on Tuesday, September 15, 2020 at 6:00 p.m. in Prattsburgh Central School Room 302.

6:00 p.m. Call to order

Presentation by External Auditor BWB of Olean, NY

Superintendent recommends: THAT the audit committee accept the external audit report for financial activity during the 2019-2020 fiscal school year and that the report be recommended for approval by the full board of education.

6:20 p.m. Adjournment of the Audit Committee meeting

The following is a **regular meeting** to be held on Tuesday, September 15, 2020 at 6:20 p.m. in the Prattsburgh Central School Room 302.

6:20 p.m. A. **Call to Order REGULAR MEETING**

Reading of the State Fire Code Regulation

Pledge to the flag

6:35 p.m. B. **Claims Auditor's Report**

6:40 p.m. C. **Recommended Actions- Routine Matters**

Superintendent recommends: THAT that the Board approve the following recommended actions:

- Claims Auditor's report for the month of September 2020-provided at meeting
- Minutes of the regular board meeting held on August 18, 2020
- Statement of Accounts and Budgetary Transfer Report for August 2020

6:45 p.m. D. **Administrative Reports**

1. PK-5 Principal's Report- Penny Kephart
2. 6-12 Principal's Report/ Athletic Report –Erin Peck
3. Superintendent/Business Administrator Report – Kory Bay

7:15 p.m. E. **Discussion**

1. Audit Committee Recommendation to Accept 2019-2020 External Audit Report
2. New policy updates (Remote Learning, Remote Working, Extraordinary Circumstances)- Memo #3824-21
3. Construction Manager RFP- Memo #3825-21
4. Athletics- Memo #3826-21
5. Budget Updates
6. Tax Certiorari Reserve- Memo #3829-21

- 7:30 p.m. **F. Recommendations**
1. Superintendent recommends: THAT the Board accept the recommendation of the district audit committee to approve the 2019-2020 external audit reports.
 2. Superintendent recommends: THAT the Board approve the first reading of the following policies: Remote Learning, Remote Working, and Extraordinary Circumstances.
 3. Superintendent recommends: THAT the Board hereby approves the start of the fall sports season at Prattsburgh Central School on Monday, September 21st and directs the Superintendent to implement the guidance received from the New York State Public High School Athletic Association "Return to Interscholastic Athletics" document dated September 4, 2020, along with any future updates and revisions. In any case where the guidance from the NYSPHSAA document differs from guidance of the Office of Steuben County Public Health, the Office of Steuben County Public Health will be followed.
 4. Superintendent recommends: THAT the Board approves moving the entire Tax Certiorari Reserve Fund amount, \$37,898.13, to the unreserved fund balance.
- 7:35 p.m. **G. Executive Session**
1. CSE Recommendations
 2. Personnel: Long Term Sub, Student Teachers, Substitute, Appointment
 3. Cleaning/Custodial Plan- Memo #3827-21
 4. Tennis Coach
 5. Technology Coordination- Memo #3828-21
- 7:50 p.m. **H. Additional Discussion (if needed)**
- 7:55 p.m. **I. Other Recommendations**
- 8:00 p.m. **J. Adjournment**